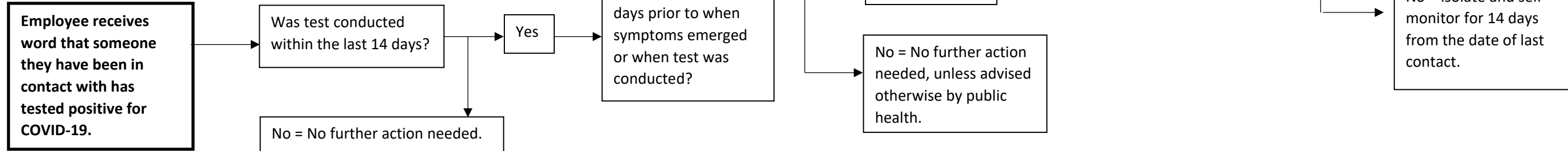


Dealing with Suspected COVID-19 Cases & Potential Exposure Away from Work for Northern Star Council Full & Part Time Employees on Campus.

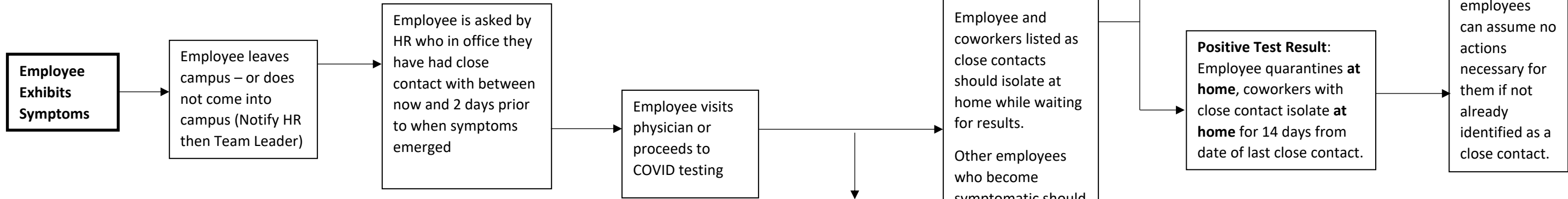
Revised 10/28/2020



Assumptions:

1. Close contact = within 6ft for 15+ minutes. 15 minutes is cumulative over period of a day. (even when wearing a mask)
2. If not identified as a close contact of tested individual, all other employees can remain at work without interruption (unless otherwise advised by public health).
3. Family members residing in home of 'close contact' employees who are isolating should determine their own course of action. However, our medical professionals note that self-isolation for them is likely not necessary unless they are in a 'high risk' population.

Avoiding close contact with others in the workplace (and everywhere you go outside your immediate household) as much as possible will limit the level of disruption when isolation is necessary.



COVID-19 Symptoms (when they cannot be attributed to another health condition):

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue, muscle or body aches
- Sore throat, congestion or runny nose
- New loss of taste or smell
- Headache
- Nausea or vomiting
- Diarrhea

Time off:
If an employee has any days while isolating that they cannot work, they should notify their team leader. After 14 days from first showing signs of illness, any further inability to work as required will constitute use of PTO, banked sick days or short-term disability.